



**Assistant Director, Governance and  
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Tuesday 17 January 2017

## Notice of Meeting

Dear Member

### Personnel Committee

The **Personnel Committee** will meet in the **Leadership Meeting Room - 1st Floor, Civic Centre 3, Huddersfield, HD1 2TG** at **9.00 am** on **Wednesday 25 January 2017**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

**Julie Muscroft**

**Assistant Director of Legal, Governance and Monitoring**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Personnel Committee members are:-**

### **Member**

Councillor David Sheard (Chair)  
Councillor Shabir Pandor  
Councillor Martyn Bolt  
Councillor David Hall  
Councillor Terry Lyons  
Councillor Nigel Patrick  
Councillor Nicola Turner  
Councillor Peter McBride  
Councillor Graham Turner

When a Personnel Committee member cannot be at the meeting another member can attend in their place from the list below:-

### **Substitutes Panel**

#### **Conservative**

B Armer  
D Bellamy  
L Holmes  
B McGuin  
K Sims

#### **Green**

K Allison  
A Cooper

#### **Independent**

C Greaves

#### **Labour**

G Asif  
F Fadia  
E Firth  
C Scott  
M Sokhal  
S Ullah

#### **Liberal Democrat**

R Eastwood  
J Lawson  
A Marchington  
L Wilkinson

# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Membership of the Committee**

This is where Councillors who are attending as substitutes will say for whom they are attending.

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**2: Minutes of Previous Meeting**

1 - 6

To approve the Minutes of the meeting of the Committee held on 17 November 2016.

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**3: Interests**

7 - 8

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

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**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**5: Public Question Time**

The Committee will hear any questions from the general public.

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**6: Member Question Time**

To consider questions from Councillors.

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**7: Deputation/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public.

A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

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**8: Returning Officer and Responsibilities for National Elections and Referenda**

9 - 12

To consider a recommendation to correct the existing approach of consolidating the (Acting) (Local) Returning Officer fees relating to national elections and referenda into the salary of the Chief Executive.

Contact: Adrian Lythgo – 01484 221000

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**9: Exclusion of the Public**

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

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**10: Update on Human Resources and Industrial Relations and Trade Union Relationships in the New Council**

To receive an update on developments in the period since the Personnel Committee on 17 November 2016.

Contact: Rosemary Gibson – 01484 221000

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**11: Succession planning and managing change**

13 - 20

To receive an update on developments in the period since the Personnel Committee on 17 November 2016.

Contact Officer: Adrian Lythgo 01484-221000

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**12: Arrangements for interim capacity in senior management**

21 - 24

To consider the arrangements for the post of Strategic Director for Economy and Infrastructure in 2017/18.

Contact Officer: Adrian Lythgo 01484-221000

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**13: Health and social care arrangements**

25 - 36

To consider the arrangements for the work of the Strategic Director for Adults and Health and his roles with Kirklees Council and the North Kirklees Clinical Commissioning Group in 2017/18.

Contact Officer: Adrian Lythgo 01484-221000

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